

HONG KONG AIR CADET CORPS
Vocational Qualifications Unit

MEMO

From OC VQU

To All OC Units

CC DCO Trg, OC Trg Gp & LO (UK)

Ref. VQU/3/2019

Date 12 March 2019

Adult Training Facility (ATF) Training Courses 2019 (Batch 1)
Air Training Corps (ATC), Royal Air Force (RAF) College Cranwell, United Kingdom

HKACC has been actively organizing joint training activities to foster members' development with the Air Training Corps (ATC) since 2005. A total of around twenty-five adult members have been attending various courses organized by the Adult Training Facility (ATF) since 2015. Applications are now invited for the 2019 cohort! Details are as follows:

	Officers' Initial Course	Squadron Commander's Course	SNCO Staff Drill Instructors' (Arms) Course	SNCO Staff Drill Instructors' Course	SNCO Staff Initial Course
Course Code	OIC	SCC	SSDIC (Arms)	SSDIC	SSIC
Minimum Re-quirements	(i) Plt Off with active service	(i) Fg Off or above with at least two years' active service	(i) Instr to WO with DI rating and with at least three years' active service	(i) Instr to WO with at least two years' active service	(i) Instr to WO with at least two years' active service
	(ii) Proficient in both written and spoken English (iii) A satisfactory performance in the selection interview (if applicable)				
Training Venue	ATF, RAF College Cranwell, United Kingdom.				
Vacancies	Six				

Applicants who are interested in applying for the above courses are advised to refer to the Annex 1 for the course dates and application guidelines and send the completed application form (Annex 2) with their OC unit's endorsement to Plt Off Antonia Yam, VQO at hkaccvqu@gmail.com. The course applied for and the relevant course dates have to be indicated in the email subject line (E.g. "OIC 13-18 Oct 2019").

Queries about these ATF courses can be directed to the undersigned by email at hkaccvqu@gmail.com.

Winnie S Y Ho
 Ag Sqn Ldr
 OC VQU

Encl.

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Annex 1 –

(A) Course dates:

Officers' Initial Course (OIC)	Squadron Commander's Course (SCC)	SNCO Staff Drill Instructors' (Arms) Course (SSDIC(Arms))	SNCO Staff Drill Instructors' Course (SSDIC)	SNCO Staff Initial Course (SSIC)
19 – 24 May 19	28 Apr – 3 May 19	7 – 12 Jul 19	2 – 7 Jun 19	12 – 17 May 19
30 Jun – 5 Jul 19	9 – 14 Jun 19			16 – 21 Jun 19
18 – 23 Aug 19	4 – 9 Aug 19			1 – 6 Sep 19
8 – 13 Sep 19	27 Oct – 1 Nov 19			15 – 20 Sep 19
13 – 18 Oct 19	24 – 29 Nov 19			6 – 11 Oct 19
10 – 15 Nov 19				3 – 8 Nov 19
8 – 13 Dec 19				1 – 6 Dec 19

(B) Application Guidelines:

1. No courses fee with be charged, however, all successful applicants are required to arrange and be responsible for their own air tickets, meals, transport and accommodations. Full or partial subsidy of travel expenses to and from London and RAF Cranwell, accommodations and daily meals during the stay in RAF Cranwell may be provided subject to availability of funding allocated by the Corps.
2. Consideration of applications will commence on 12 Mar 2019 until the vacancies are filled. Interested members are highly encouraged to submit their applications as soon as possible.
3. The selection committee chaired by CO thanks applicants for their interest, but advises that only candidates shortlisted will be notified of the application result. The confirmation of acceptance will be officially issued by ATF, ATC.
4. After graduation, the ATF graduates will be invited to contribute to the training activities by AT Wg.